

NORTH HINKSEY PARISH COUNCIL

MINUTES OF THE ALLOTMENTS COMMITTEE HELD ON THURSDAY 6th APRIL 2017, AT 7.45pm, IN THE SEACOURT HALL, BOTLEY.

Present: Councillor R. Mayne (Vice-Chairman) and Councillors J. Bolder, L. Kunzemann, and C. Sugden (Co-opted Allotment Holder).

Others Present: A. J. Stone (Parish Clerk)

1. **APOLOGIES FOR ABSENCE**

An apology was received from the Chairman, Councillor Ms. A. MacKeith.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

3. **ALLOTMENT ISSUES**

a). **OUTSTANDING ALLOTMENT RENTS 2017**

The Parish Clerk reported that there were two outstanding rents. He had been advised that one of the rents had been paid to the Chairman, but the other remained outstanding. The Vice-Chairman, Councillor R. Mayne agreed to visit the person who rent remained outstanding to remind that them that payment was now over due.

Action: Councillor R. Mayne agreed to visit the person who rent remained outstanding to remind them that payment was now over due.

b). **WAITING LIST FOR ALLTMENTS PLOTS**

There was no report on the current position as the Chairman; Councillor Ms. A. MacKeith was unable to attend the meeting.

c). **ANNUAL ALLOTMENT HOLDERS' MEETING**

The Vice-Chairman, members of the committee who had attended the meeting and the Parish Clerk summarised the main points discussed including a desire to increase the minimum % of a plot that should be cultivated and take action where the minimum figure was not being cultivated, the desire to actively manage the waiting list and review the policy of multiple plots rented by individuals and a desire to retain the NHNR.

d). **THE PROVISION OF A SKIP FOR ALLOTMENT HOLDERS' WASTE**

The Parish Clerk confirmed that a skip would be delivered to the car park section of the footpath running between the Southern By Pass and North Hinksey Lane on Friday 21st April, for use at the weekend of 22nd and 23rd April 2017.

4. **REVIEW OF ALLOTMENT RULES AND MANAGEMENT OF THE WAITING LIST**

The Parish Clerk explained that the Parish Council had asked the Allotment's Committee to undertake a full review of allotments rules and regulations and the effective management of its waiting list and bring their recommendations to the September 2017 meeting of the Parish Council, so that Council could AGREE any changes to rules and regulations including the effective management of the waiting list.

The Allotment's Committee agreed to meet at 7.00pm on Thursday 22nd June 2017, to start the review.

Action: The Parish Clerk to arrange the meeting and send out copies of the Poole Town allotment review and examples of other authorities allotment rules.

5. NORTH HINKSEY NATURE RESERVE AND COMMUNITY ORCHARD ISSUES

a). CONTRIBUTIONS TOWARDS THE MAINTENANCE OF THE MEMORIAL GARDEN

Members discussed a circulated copy of a draft letter to businesses located on the Minns Business Park, who employees often used the gardens and nature reserve. The meeting believed any letter should come from the Chairman of the Allotments Committee to give credence to the request for funds.

It was AGREED that the following sentence should be added to the end of the circulated draft letter.
“We would be very grateful for any financial assistance you are able to and would welcome a response by 1st June 2017”

Action: The Parish Clerk to inform Councillor Ms. A. MacKeith.

6. ANY OTHER INFORMATION

C. Sugden informed the meeting of the planned clearance works at the school end of the allotments between North Hinksey Lane and the Southern By Pass and the plan to turf the area and plant wild flower seeds. The turf and seeds had been paid for but not delivered or laid yet. He asked that it should be minuted that he had thanked the Parish Council for providing the funds. The committee thanked him for arranging the purchase of the materials and overseeing the proposed work.

meeting of the planned clearance works and the plan not yet been laid.

6. DATE OF NEXT SCHEDULED MEETING

21st September 2017

The meeting finished at 8.15pm