

# North Hinksey Parish Council

## Health and Safety Policy Statement

North Hinksey Parish Council acknowledges and accepts its responsibilities as an employer for providing a safe and healthy working environment for all its employees, contractors, voluntary helpers, councillors and others who may be affected by the activities of the Council.

The Council maintains this policy for the management of health and safety as its top priority and will do all that is reasonably practicable to ensure effective organisation and planning are established and maintained. The Council will also ensure that appropriate and effective audit and review mechanisms are used to inform the work of the Council, which undertakes to commit appropriate resources to manage health and safety.

The Council will meet its responsibilities under the Health and Safety at Work Act 1974 and will provide, as far as is reasonably practicable, the resources necessary to fulfill this commitment. Although the Council has only two employees, the principles of the Act and its underpinning Regulations as later published are taken by the Council as a minimum requirement for the safe and effective management of the Council and its activities.

When necessary the Council will seek expert technical advice on health and safety issues to assist the Parish Clerk in fulfilling the council's responsibilities for ensuring safe working conditions.

Our statement of general policy is:

- To provide adequate control of the health and safety risks arising from our activities;
- To consult with our staff on matters affecting their health and safety;
- To provide and maintain safe equipment;
- To provide sufficient information, instruction, and supervision of staff, volunteers and visitors as far as is reasonably practicable;
- To ensure all staff and volunteers are competent in their Council-related activities, and to provide adequate training as far as is reasonably practicable;
- To prevent accidents and activity-related ill health as far as is reasonably practicable;
- To maintain safe and healthy conditions for conducting the Council's business and the public facilities it provides; and
- To review and revise this Policy as necessary at regular intervals, but at least annually.

Approved by the Council on 25<sup>th</sup> March 2021.

To be reviewed and re-affirmed each year at the Parish Council's Annual Meeting from March 2022 onwards.

A handwritten signature in black ink, appearing to read 'D Kay', written over a horizontal line.

Signed:

David Kay  
Chairman, North Hinksey Parish Council

Date: 25/03/2021