



## North Hinksey Parish Council



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### **Minutes of a Meeting of the Remembrance Day Committee held at 7pm on Thursday 17<sup>th</sup> June 2021 in the Seacourt Hall and via video conference**

Those Present: Cllr Fairclough (Chairman), Cllrs Berrett, Dykes and Rankin

In Attendance: Sharon Henley, Clerk

Members of Public: 0

The meeting commenced at 19.14 hours.

- 1. Apologies for Absence:** There were none.
- 2. Declarations of Interest:** There were none.
- 3. Election of Vice Chairman of Remembrance Day Committee:** Cllr Fairclough proposed Cllr Dykes.  
This was seconded by Cllr Rankin and unanimously APPROVED.
- 4. Questions from members of the public:** Cllr Fairclough had received a suggestion that a representative of the Caribbean and Overseas Serviceman's League was invited to lay a wreath. Cllr Fairclough to action that suggestion.
- 5. Agree outline plans for 2021 Service:**  
Plans could not be finalised until the government had announced their final decision on the rules for gatherings under Covid 19. Cllr Fairclough proposed to plan for a full service as held prior to Covid and to only change plans if Covid restrictions were in place. Cllr Berrett proposed that if restrictions were in place then the same arrangements as for 2020 were used. These two suggestions were agreed.  
It was thought that the quality of the filming and live streaming could be improved by using a professional person. Cllr Berrett to enquire whether Cllr Jones had a suitable contact.  
Monies should be available in the budget as a stock of wreaths was in hand, although some printing would be required. A contribution to be made as usual to the WI for teas and coffees.
- 6. Agree actions required and allocation of tasks:** Cllr Fairclough to speak to the RBL, Commonwealth War Graves and the OCC for permission to hold the event. Any further actions would need to wait until the next Government announcement on Covid restrictions in July. A list of tasks to be reviewed at the next meeting, including an article for the September Sprout Magazine. Cllr Fairclough to report progress at next week's Council Meeting and request delegated responsibility to contact dignitaries in the absence of a Clerk/RFO in post.
- 7. Any Other Information:** There was none.

8. **Date of Next Scheduled Meeting:** 7pm on Thursday 2<sup>nd</sup> September 2021 in the Seacourt Hall for Committee members. Attendance arrangements for members of the public tbc according to current government guidelines.

There being no further business the meeting closed at approximately 19.25 hours.