



North Hinksey Parish Council

Mrs Helen Broughton, Locum Clerk to the Parish Council
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Minutes of a meeting of the Finance & General Purposes Committee held at 7pm on Thursday 29th July in Seacourt Hall and via video conference

Those Present: Cllr Potter (Chairman), Cllrs Bastin, Berrett and Rankin. Cllr Kay attended in a non-voting capacity on Zoom.

In Attendance: Helen Broughton, Locum Clerk

Members of Public: 1 member of the public attended virtually

- 1. Apologies for absence:** Cllrs Kay and Church
- 2. Declarations of interest in items on the agenda:** There were none
- 3. Questions from Members of the Public:** There were none
- 4. To approve the First Quarter Reports (Paper 1)**

First Quarter reports had been circulated. The Locum Clerk had not had the capacity to finalise the month end for June and this would be circulated prior to the next Council meeting.

The earmarked reserves report was queried. This would be investigated, and a revised report circulated prior to the next Council meeting. Other reports show expenditure totalling £3,990 from earmarked reserves which was not reflected in the earmarked reserves report itself. Also new income from CIL should have been added to the CIL earmarked reserves.

It was asked if funds currently held in the two Barclays bank accounts would be moved to a higher interest account. The Locum Clerk would investigate and make recommendations.

Cllr Bastin proposed to approve the Quarter 1 reports subject to the Clerk/RFO resolving issues with the earmarked reserves report as above for review at the August full Council Meeting. This was seconded by Cllr Berrett and unanimously **APPROVED**.

5. Any other information

It was suggested that the budget procedure begin earlier this year and agreed that the Clerk would include the 22/23 budget as an item on committee agendas in September.

- 6. Date of next scheduled meeting:** Thursday 28th October 2021 at 7pm

The meeting closed at 7.22pm