



North Hinksey Parish Council



Mrs Sharon Henley, Clerk to the Parish Council

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A Meeting of North Hinksey Parish Council will be held at 7.30pm on Thursday 25th March 2021 via video conference

Councils are unable to meet in person during the COVID emergency but can meet via video conference in accordance with The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020.

Members of the public and press are welcome to attend. Attendees are asked to note that this meeting will be recorded.



Sharon Henley, Clerk to the Council

Date: 19th March 2021

To view the meeting from a computer, tablet or smartphone, use this link:

<https://us02web.zoom.us/j/81526097618?>

Alternatively go to the zoom website (zoom.us), click 'join a meeting'

Enter the **Meeting ID: 815 2609 7618** and **Passcode: 739949**

To listen by telephone (including mobiles), dial **0203 481 5237**. You might be prompted to enter the Meeting ID number and password (above).

Papers relating to agenda can be viewed on Dropbox at the link below: [Dropbox](#)

AGENDA

20/147: Apologies for Absence

20/148: Declarations of Interest in Items on the Agenda

20/149: Approval of Draft Minutes (5 minutes)

1. Parish Council Meeting 25th February 2021
2. Environment & Wellbeing Committee 4th March 2021
3. Allotments Committee 11th March 2021

20/150: Matters raised by Members of the Public: (Max 5 mins / question, 15 mins total)

20/151: Reports from County & District Councillors (10 minutes)

20/152: Review of Actions (Paper 1) (5 minutes)

20/153: CLERK'S REPORT (5 minutes)

20/154: COUNCIL MOTIONS

Motion by Cllr Jones, seconded by Cllr Kay.

Council resolves to set up a working group to attract additional funding and to help coordinate public participation in the process of designing and installing an art project in the A34 Underpass. This Underpass Artwork Working Group is to report in directly to full Council.

Also Council is to agree councillor membership of the working group and method of initial communication about it to parishioners.

20/155: COUNCIL MATTERS

1. Finance (Total 20 minutes)

- 1) To approve annual subscription to OALC for 2021-22 at a cost of £1,044.76 to be funded from Local Govt Advice and Subscriptions budgets
- 2) To approve Receipts & Payments (**Paper 2**)
- 3) To approve draft Fixed Asset Register (**Paper 3**)
- 4) To consider grant application from Dean Court Community Centre for £1949.88 (**paper 4**)
- 5) Financial Calendar for information. (**Paper 5**)

General (Total 30 minutes)

2. Draft Policies

- 1) Grievance Policy (paper 6)
- 2) Document Storage, Retention & Disposal Policy (Paper 7)
- 3) Sickness Absence Policy (Paper 8)
- 4) Press and Media Policy (paper 9)
- 5) Updated H&S Policy (Paper 10)
- 6) Updated Standing Orders (to include above new Policies, if approved) (Paper 11)

3. Former Scout Hut

- 1) Insurance provision for former Scout Hut.
- 2) To review and approve risk assessment and confirmation of arrangements for weekly inspection (Paper 12).
- 3) Report from Cllrs Rankin, Kay and Potter on other practical matters relating to the former Scout Hut
- 4) Resolution to temporarily increase Caretaker hours by one per month to complete weekly checks

4. Annual Parish Meeting

Cllr Kay and other Councillors who presented at the APM on 18th March to report back from that meeting, including the following matters:

- 1) Request for NHPC to run an online survey for parishioners to respond to the question 'Should North Hinksey Parish be a 20mph zone?'
- 2) Report on request for a Parish Poll on the question 'Should North Hinksey Parish Council offer 4th Oxford Scouts a new lease of the Scout Hut, restoring their previous rights'.
- 3) Request to establish a working group to progress the provision of a skatepark (NHPC Key Objective 2.3), to include representatives from the Botley Skatepark Project and local youth representatives. Councillor members to be agreed on from amongst members of the R&A Committee in their meeting on 29th April.

5. **Presentation on Oxford Flood Alleviation Scheme to outline concerns and suggestions for improvement.** 8.45pm (10 minutes) Chris Sugden the Hinksey and Osney Environment Group HOEG to include 5 minutes for Q&A.

6. **T4 Ash on Village Green - Tree Climbing Survey**

- a) To review report and recommendations from The Whole Tree Company. (Paper 13).
- b) To review quote for options outlined in report from Oxford Tree Surgeons and approve suitable solution. (Paper 14).

7. **Play Areas**

- a) Review of Quarterly inspection report from Graham Sillman (Paper 15)
- b) To review and approve quotation for remedial works from Quarterly Inspection totalling £592 (Paper 16)

8. **Hockey Club use of MUGA:** To consider request to recommence use of MUGA as per risk assessment (Paper 17).

9. **Local Transport and Connectivity Plan Vision Consultation – Vale DC 15th Feb to 29th March.** To review draft response by Cllr Church and approve submission. (Paper 18)

10. **Resolution to sign up to Military Covenant Trust Fund (deferred from Feb meeting):** Cllr Fairclough to circulate paper. (Paper 19)

11. **Update on Public Art Project** by Cllr Berrett

20/155: Questions raised by Councillors: (Max 5 mins / question, 15 mins total)

20/156: Other Documents & Letters Received:

20/157 Date of Next Meeting: Thursday 22nd April 2021 at 7.30pm via video conference.

20/158 CONFIDENTIAL SESSION (10 minutes)

- 1) Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following item is confidential as it relates to the Scout Hut lease for which the Council is seeking on-going legal advice and Code of Conduct matters. As such the press and public are excluded from this part of the meeting.
- 2) Former Scout Hut: Cllr Kay and the Clerk to update Council on the latest position regarding the Judicial Review and any other confidential matters relating to the former Scout Hut.

End of Meeting