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## A Meeting of North Hinksey Parish Council will be held at 7.30pm on Thursday 17<sup>th</sup> December 2020 via video conference

For the transaction of business as stated in the Agenda. Members of the public and press are welcome to attend. Following the passing of the Coronavirus Act 2020 (c. 7), Councils are unable to meet in person during the COVID emergency. **This meeting will be therefore be held online via the Zoom video conferencing system**

Sharon Henley, Clerk to the Council

Date: 11<sup>th</sup> December 2020

To view the meeting from a computer, tablet or smartphone, use this link:

<https://us02web.zoom.us/j/82830971575>

Alternatively go to the zoom website (zoom.us), click 'join a meeting'

Enter the **Meeting ID: 828 3097 1575** and **Passcode: 617866**

**To listen by telephone (including mobiles), dial:** +44 131 460 1196 (United Kingdom). You might be prompted to enter the Meeting ID number and password (above).

**Papers relating to agenda can be viewed on Dropbox at the link below:**

<https://www.dropbox.com/sh/2sve45pg5dhcpjm/AAARcoHwrF7BoK0XYqwexP8ta?dl=0>

## AGENDA

**20/106: Apologies for Absence**

**20/107: Declarations of Interest in Items on the Agenda**

**20/108: Approval of Draft Minutes (5 minutes)**

1. Finance & General Purposes Committee on 29<sup>th</sup> Oct 2020
2. Parish Council Meeting on 26<sup>th</sup> Nov 2020
3. Recreation & Amenities Committee on 9<sup>th</sup> Dec 2020
4. Environment & Wellbeing Committee on 10<sup>th</sup> Dec 2020

**20/109: Matters raised by Members of the Public:** Questions for this meeting to be noted only and responded to in writing following the meeting owing to time constraints.

**20/110: Petitions submitted by Members of the Public (10 minutes)**

**20/111: Questions raised by Councillors:** Questions for this meeting to be noted only and responded to in writing following the meeting owing to time constraints.

**20/112: Reports from County & District Councillors (10 minutes)**

**20/113: Presentations (including opportunity for questions) (20 minutes max)**

1. Richard Harding, Project Executive & Penny Burt, Environmental Lead, Oxford Flood Alleviation Scheme – update on current situation
2. Tim Shickle, Group Manager, Assets Renewals, OCC – update on A423 Kennington Bridge Work which is linked to the Flood Alleviation Scheme.

**20/114: Review of Actions (Paper 1) (5 minutes)**

**20/115: CLERK'S REPORT (5 minutes)**

**20/116: COUNCIL MOTIONS (10 minutes)**

Cllr Potter PROPOSES and Cllr Berrett SECONDS the following motion:

In response to requests on social media from members of the public for information about the background to a petition launched by the 4<sup>th</sup> Oxford Scout Group on 5<sup>th</sup> December 2020, Council RESOLVES to create a page on the NHPC website where documentation of previous discussions and decisions taken by Council in relation to a lease agreement with the 4<sup>th</sup> Oxford Scouts are compiled for easy access by the public **(Paper 2)**

**20/117: COUNCIL MATTERS**

**Finance (Total 10 minutes)**

1. **Approval of Receipt & Payments (Paper 3):** See list circulated.
2. **Approval of Precept Request Letter (as per budget previously approved) (Paper 4)**
3. **Resolution to change year end reporting from Income and Expenditure to Receipts and Payments for the current financial year (Paper 5)**

**General (Total 30 minutes)**

4. **Standing Orders Review (Paper 6):** Councillors to consider the circulated draft and provide feedback for the Clerk to produce a second draft for consideration in the January Council meeting.
5. **Bus shelters:** Cllr Kay to update Council on progress and Council to review and agree wording of the new contract with PrimeSite Media **(Paper 7)**.
6. **Defibrillators**
  - a. **Purchase of new unit for Seacourt Hall (including cabinet)** at a cost of around £1.5k to be funded from Seacourt EMR (Cllr Kay to circulate details of costs).
  - b. Cllr Berrett to confirm about unit to be sited in the Co-Op.
7. **R&A Committee items (Cllr Potter):**
  - a. Report from meeting on 9<sup>th</sup> Dec
  - b. To approve terms and conditions for use of Louie Memorial Fields by outside organisations
8. **Environment & Wellbeing Committee items (Cllr Church):**
  - a. Report from meeting on 10<sup>th</sup> December
  - b. Review Draft submission on the Oxfordshire Growth Board's 'Strategic Vision for Oxfordshire' **(Paper 8)** as recommended by E&W Committee on 10<sup>th</sup> Nov – Cllr Chris Church
9. **Communications Committee:** Cllr Berrett to update on Resilience Project progress
10. **Review of Clerk's request to attend the on-line SLCC Clerk's Practitioners' Conference 2021 from Tues 23rd to Thurs 25th Feb at a cost of £75 + VAT for members.** As this is an on-line conference it will be possible to attend just the relevant sessions. To be funded from Local Govt Advice code 130/4165.

## 20/118 Other Documents & Letters Received:

**20/119 Date of Next Meeting:** Thursday 21<sup>st</sup> January 2020 at 7.30pm via video conference.

## 20/120 CONFIDENTIAL SESSION

**1) Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following items are confidential as they relate to the Scout Hut lease for which the Council is seeking on-going legal advice and as such the press and public are excluded from this part of the meeting.**

**2) Update on Scouts Lease, Communications from the Scout Group & Judicial Review proceedings by Cllr Kay & the Clerk. (10 minutes)**

- a) Council to agree that the clerk is to write to the Scout Group with a detailed response to their letter of 9<sup>th</sup> December, including the wording contained in the draft response circulated prior to this meeting. Proposed by Cllr Kay and Seconded by Cllr Rankin. **(Confidential Paper 9)**.
- b) Council to agree for the payment of subsequent legal fees to be assigned from the General Reserves. Total projected amount of approximately £10,000 should costs not be awarded to NHPC. Proposed by Cllr Kay and Seconded by Cllr Rankin.

**3) Special Resolution Proposed by Cllr Berrett, Seconded by Cllr Potter and supported by Cllrs Bastin, Blase, Bolder, Church, Jones, Kay and MacKeith in accordance with Standing Order 35. (15 minutes)**

The following special resolution has been submitted by a total of 8 Councillors to enable discussion of part amendments to decisions made by NHPC in the Council meeting of 15<sup>th</sup> October 2020 under agenda item 20/83 (7) 'Scout Hut lease' in line with NHPC Standing Orders Part II, Section 35.

Council confirms their decision that the Tenancy at Will previously in place has now been terminated, as notified to the Scout Group, and notes that currently as they have not signed a new lease to replace the one which expired on 1<sup>st</sup> July 2020 they have been given a date of 31<sup>st</sup> December 2020 to vacate the Scout Hut.

Council now resolves the following:

- To extend the period that the Scouts Group are allowed access to the Scout Hut to remove their belongings to a later deadline of 31<sup>st</sup> January 2021, by which time they must vacate the premises.
- To separately make a new offer to the Scout Group of a short-term lease, with the terms being the same as included in the previous 1 year lease offered to them in July 2020 other than the expiry date of this new lease now being set at 30<sup>th</sup> April 2022. There is a deadline of 20<sup>th</sup> January 2021 for returning a signed copy of this new lease, which, if met, negates the need for the Scout Group to vacate the premises by 31<sup>st</sup> January 2021. Should this deadline not be met then that deadline for vacating the Scout Hut remains in place.
- The Clerk to write to Knights asking them to convey the above decisions to the Scouts.

**4) Motion Proposed by Cllr Dowie & Seconded by Cllr Allen:**

NHPC agrees under Standing Order 86 (Standing Orders, Part II, Section 86: Variation, Revocation and Suspension of Standing Orders) that Standing Order 35 (Standing Orders, Part II, Section 35: Recission of Previous Resolution) be suspended in relation to the item of business concerning the

decision to terminate the Tenancy at Will of the 4th Oxford Scout Group/SATC and ask the Scout Group to vacate the Scout Hut by 31<sup>st</sup> December 2020.

**5) Motion Proposed by Cllr Dowie & Seconded by Cllr Allen: (15 minutes)**

NHPC agrees to withdraw its notice of immediate termination, put in place again the Tenancy at Will set out in Knights letter of 09 July 2020 and agrees to discuss a long-term lease which maintains all the Scout Group's legal rights, as before, but with a break clause exercisable by the Parish Council if and when it gets funding for the pavilion project.

**End of Meeting**