



North Hinksey Parish Council



Mrs H Broughton, Locum Clerk and Responsible Financial Officer to the Parish Council
Seacourt Hall, 3 Church Way, Botley, Oxford, OX2 9TH
E-mail: clerk@northhinksey-pc.gov.uk
Telephone: 07832 966859
Website: www.northhinksey-pc.gov.uk

MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON THURSDAY 16th July 2020 AT 7pm VIA VIDEO CONFERENCE

Present: Cllr D Kay (Chair), Cllrs Berrett, Church, Fairclough, MacKeith, Potter, Rankin
In attendance: H Broughton, Responsible Financial Officer

- 1. APOLOGIES FOR ABSENCE:** There were none
- 2. DECLARATION OF INTERESTS:** There were none
- 3. MATTERS RAISED BY MEMBERS OF THE PUBLIC:** There were none
- 4. FIRST QUARTER REPORTS**
The first quarter reports of the 2020-21 financial year had been circulated in advance. The Chair drew attention to the following:

- CIL monies were likely to be in excess of £10k.
- The salaries figure was expected to be greater than that budgeted due to the requirement for locum clerks and doubling up of clerks' hours.
- Legal fees were £2,409 against a budget of £2,000 however £6,642 is in earmarked reserves that will be transferred across.
- Allotments income is lower as there is no rental being charged on allotments this year.
- Signs and noticeboards are over budget as approval had been given for 2 new noticeboards, while the original budget was for just 1 noticeboard.
- The use of 'committed expenditure' as a report heading is to be clarified.

RESOLVED: to approve the reports for the first quarter of the 2020-21 financial year.

- 5. ANY OTHER INFORMATION:** There was none
- 6. DATE OF NEXT MEETING**
29th October 2020

The meeting closed at 7.38pm

Finance and General Purposes Committee 16 07 20