

NORTH HINKSEY PARISH COUNCIL

MINUTES OF THE OPEN MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 20TH DECEMBER 2018, AT 7.30PM, IN THE NEW SEACOURT HALL, (OLD GRANT THORNTON BUILDING), BOTLEY.

Present: The Chairman of the Parish Council Councillor D. Kay and Councillors L. Berrett, J Bolder Mrs. V. Carr, C. Church, Mrs. A. Dykes, L. Kunzemann, C. Potter, A Mac Keith. R Mayne. Councillor V. Carr left the meeting at 8.35pm after agenda item 18/125.

Others Present: A. J. Stone (Parish Clerk) and C A Ryde (new Parish Clerk) and 13 members of the public.

The Chairman announced that the meeting would be audio recorded. He asked for anyone recording the meeting to comply with the Parish Council's guidelines.

18/115 APOLOGIES FOR ABSENCE

Apologies were received from Councillors A. Rankin, A Hardiman, A Pritchard and County Councillor Judy Roberts

18/116 DECLARATIONS OF INTEREST

There were no declarations of interest.

18/117 APPROVAL OF THE MINUTES

- i). The minutes of the PARISH COUNCIL MEETING held on THURSDAY 29th November 2018, were AGREED as an accurate record and signed by the Chairman of the Parish Council.
- ii). The minutes of the PLANNING COMMITTEE MEETINGS held on THURSDAY 22nd November were agreed as an accurate record and signed by the Chairman of The Parish Council

18/118 APPROVAL/CONSIDERATION OF OTHER COMMITTEE MINUTES

There were no minutes for approval under this heading

18/119 URGENT BUSINESS APPROVED BY THE CHAIRMAN OF THE PARISH

There was no urgent business

18/120 MATTERS RAISED BY MEMBERS OF THE PUBLIC

Questions from M Dowie

1). Please would the Parish Council explain why agendas for Allotments Committee meetings are not available on the Parish Council website?

2. Please would the Parish Council explain why minutes from the Allotments Committee have not been added to the Parish Council website since the addition of the minutes for the meeting of 12 October 2017?

3. Please would the Parish Council make available either on paper, by email or on the Parish Council website all the current Allotment Tenancy Rules and the current definition of the term 'cultivation' as it applies to NHPC allotments?

4. Please would the Parish Council make available either on paper, by email or on the Parish Council website all the Allotment Tenancy Rules that will apply from 01 January 2019 - 31 March 2020 and the NHPC definition of the term 'cultivation' if it will be included in the rules?

5. Please would the Parish Council make available either on paper, by email or on the Parish Council website all the allotment Tenancy Rules that will apply from 01 April 2020 and the NHPC definition of the term 'cultivation' if it will be included in the rules?

6. Please would the Parish Council state the rate for Allotment rent which will apply from 01 January 2019 to 31 March 2020?

7. Please would the Parish Council provide the postal address / correspondence address for the

new Parish Council Office operational from 01 January 2019?

Answer from NHPC Clerk

The NHPC Clerk informed the meeting that he had acknowledged Mr Dowie's Email and e mailed him the following answers: In answer to points 1 and 2; NHPC had recently moved to a new web site and there was a backlog loading historical data onto the site. Priority had been given to posting new Agenda.3 ,4 and 5 are documents that will have to be located.6, the proposed rates are to remain unchanged for 2019/20.7, NHPC are in the process of moving from the retiring Clerk's office to a new one in the temporary Seacourt Hall Building where there is currently no secure post box. The most secure method of communications remains the new NHPC Clerk e mail address: Clerk@northhinksey-pc.gov.uk

Question from J Hammett

Can the PC share recent statements with parishioners that they have from representatives of the 4th Scout Group, NHPC, the R & A Working group members regarding the current state of negotiations between the Scout Group and NHPC regarding the proposed new Pavilion referred to under Item 18/25 of the agenda under Council motions and put them in the public domain or will this, like the rest of the negotiation regarding the 'development' of the Fields, be shrouded in secrecy, lack of transparency and real democracy with meetings being un-minuted and those attending not being made public.

Answer from Councillor Potter

The communications referred to were generated within the Working Group established by the Recreation & Amenities Committee in April 2018. As outlined in the Terms of Reference adopted by full Council in October 2016 and published on the NHPC website, "Advisory Committees (also known as Working Groups) are not able to set Council Policy, or to make decisions that impact on NHPC operations. Additionally, they are not able to carry out actions on behalf of NHPC. Primarily they are intended to research topics, gather information, and provide advice and recommendations to their parent body, either on a short-term basis with a specific objective and set deadline, or on a longer-term basis to provide expertise on ongoing issues."

Under the Terms of Reference for Meetings and Record Keeping,

"Advisory Committees are less formal, and are not notified to the public or open for them to attend unless invited to do so by the Chair of that Advisory Committee. In addition, they are not necessarily attended by the Parish Clerk and records may consist of informal notes (which do not form part of NHPC's official records) rather than formal minutes of the meeting. There is still a required quorum for meetings of one half of that Advisory Committee's members, however.

Whenever Advisory Committees report back to their parent body then that report will be minuted and become part of official NHPC records by those means. Any report back to the parent body must be based on records previously approved by a majority of Advisory Committee members at a meeting of that Advisory Committee."

The recent statements referred to were internal Working Group documents that have not been approved by a majority of Working Group members, thus they do not constitute an official report that can be released by NHPC into the public domain. It is hoped that the Working Group members will be able to agree and submit a report to the R&A Committee at its January meeting. That report would then be minuted and placed in the public domain, as have been all other Working Group reports made by this council in relation to the Louie Memorial Playing Fields and leisure provision more generally.

Clarification

J Hammett requested clarification as to whether the working group had agreed or made any recommendations without bringing them to full Council

Answer from Councillor Potter.

Councillor Potter confirmed the working group had not made any recommendations or agreements to Council. Further; the chair informed the meeting that the Policies that the current NHPC Council were taking forward were agreed in October 2016 when the questioner was a Councillor.

Question from J Marriott

Can North Hinksey Parish Council confirm that the views expressed by a recent petition of over 400 North Hinksey residents have been ignored and that spending £1.3 m on a scheme with the support of less than 1 in 20 of parishioners is reckless, given recent news by the Vale that capital projects would not be funded due to shortfalls in funding for key services or are NHPC going to continue with a plan that is still dead in the water? and when exactly will the Chair of R&A, Cllr Potter resign?

Answer from Councillor Potter

No, NHPC cannot confirm the statements that you make, because they are not true. The recent petition was considered at length at the September 2018 R&A Committee, the minutes of which are on the NHPC website and include:

“Councillor A. Pritchard stated that the petition was primarily concerned about no facilities at the centre of the parish and/or on the Tilbury Lane estate and the council should negotiate with MACE the developers of the shopping precinct and Persimmon Homes to have some installed. Councillor L. Berrett agreed that the council should put pressure on Persimmon to finish their agreed play area within the Tilbury Lane estate and talk to MACE to see if any recreational facilities could be provided in the proposed Community Hub... The Chairman, Councillor C. Potter confirmed the committees support for engaging with the developers to complete the provision of high quality equipment in the play area on the Tilbury Lane estate and to see if MACE were able to provide any facilities within the proposed shopping precinct. She also reminded the meeting of the Stakeholder Groups recommendations contained in the recent circulated leaflet, which included under the rejuvenation proposals no further development on the Lower playing field.”

Both of these responses are ongoing, as Cllr Berrett regularly represents NHPC at Tilbury Lane residents' meetings and supports their ongoing discussions with Persimmon. Several Parish Councillors attend ongoing meetings with the Botley Development Company and maintain pressure to provide some public amenity facilities around the new Community Hub at the West Way shops. Additionally, the R&A Committee confirmed its support for the recommendations made by the stakeholder group, which addressed some of the concerns raised in the petition about the scale of development on Louie Memorial Playing Fields.

NHPC are not in a position to spend £1.3m, recklessly or otherwise, because we do not have that money to spend. Since the Vale of White Horse District Council has imposed a capital spending freeze; NHPC will be seeking out other funding sources at such time as approved plans for redeveloped facilities are in place. I think it would be more irresponsible to fail to deliver improved facilities which had unambiguous support in the largest ever response to a North Hinksey Parish Council public consultation, where less than 50 people or 0.8% of the parish population expressed disagreement with the current proposals for a new shared-use building or additional youth play facilities.

As to my resignation date, that will be whatever date for which the next Parish Council elections are set. I was elected to take informed decisions on matters that are the parish council's responsibility, and I will fulfil that duty for the full duration of this council's term.

Clarification

J Marriott requested clarification as to what had been referred to as strong support.

Answer

Councillor Potter stated that more than 80% of respondents to the public consultation were in favour of the scheme

18/121 QUESTIONS RAISED BY COUNCILLORS

Question from Councillors Pritchard and Carr.

1. Who are the Members of the 'subcommittee' referred to by the Scouts in their letter of 12 December 2018 and what are its terms of reference?

2 What meeting of the NHPC Sub Committee to Councillors agree to the subsidy referred to in the recent Scout Group papers

3 Does the NHPC support the tremendous contribution to Scouting opportunities provided by the 4th Oxford Scout group and what help will it consider to provide to help the Scouts to refurbish and continue to use their existing Scout Hut should they decide they wish to stay there

Answer: from Councillor Potter

1) The 'sub-committee' they refer to is the Working Group established at the R&A committee meeting in April 2018. The published minutes of that meeting detail the Working Group's purpose and representation from NHPC:

“Councillors UNANIMOUSLY AGREED that a working party be set up to discuss a possible lease with the Scouts and consist of Councillors J. Bolder, D. Kay, C. Potter and the Parish Clerk.” The Terms of Reference for this and other Working Groups were stated in the answer to J Hammett's question.

2) Councillor Potter said that reference to a subsidy represented a serious misunderstanding or misrepresentation of statements made by NHPC representatives and felt this may have been in reference to discussions about the possibility of a reduced hire fee for community users such as the 4th Oxford Scout Group. No where had there been a statement about providing a direct subsidy to the Scouts. There was no

intention to make any such recommendation to The R & A Committee or full Council and the working group could not take any such decisions without doing so.

3) Councillor Potter said that the NHPC working Group had consistently recognised the value of Scouting to the community and quoted from a letter to the 4th Oxford Scout Group

“NHPC is supportive of the continuation of scouting activities at Louie Memorial Playing Fields beyond the end of the current lease agreement in 2020. We recognise the value of scouting to young people within our community, and we are making every effort to ensure its perpetuation within the redeveloped facilities”.

Councillor Potter went on to say, whether or not the working group would consider providing support to refurbish their existing facilities is a moot point since this was never discussed or agreed by working group members and the question had been put by the 4th Scout Group directly to all councillors

18/122 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Written reports had been circulated to Councillors prior to the meeting.

District Councillor Smith reminded the meeting of the different bin collection dates over the Christmas period

18/123 ACTION REVIEW FROM THE LAST PARISH COUNCIL MEETING

18/16 COUNCIL MATTERS

8). Data Protection.

Action: All Data Controllers to produce IRPA data log sheets for their details for the June 2018 meeting, detailing what data they received and what they did with it.

Action: As this matter needed sorting out quickly, the Chairman of the Parish Council, Councillor D. Kay asked that councillors concerned came back to him by by the Parish Council meeting on January meeting

18/99 OXFORD AND CAMBRIDGE EXPRESSWAY

Councillor Kay informed the meeting that a date for the proposed meeting would be agreed in A later agenda item

18/106 COUNCIL MATTERS

1). Neighbourhood Plan – Final Submission Version

Councillor Kay confirmed that the Neighbourhood Plan had been submitted to The Vale of White Horse District Council.

2). Oxfordshire County Council Pension Fund

Action: The Parish Clerk to make an application to the OCC Pension Fund.

3). Councillor Surgeries

Action: The Parish Clerk to put on the January 2019 agenda.

18/124 CLERKS REPORT

Councillors NOTED the following reports and further information could be obtained from the Parish Clerk.

1). Playing Fields

Scheduled Playing Field Safety Checks – Update

Murray Rankin has reported that the play equipment is in working order.

2). Courses/Meetings/Correspondence/Consultation Documents and Advice – Details for Information

Councillors are asked to NOTE the following details. Further information from the Clerk

a). New Seacourt Office

The new office will be fully operational from 1st January 2019.

b). Louie Memorial Pavilion.

The statutory electrical safety and wiring tests have been completed and issues raised had been rectified.

Councillor C. Potter proposes and Councillor D. Kay seconds the following motion to Council.
“Taking account of:

- 1). **Draft planning proposals for a new shared-use Louie Memorial Pavilion building as they currently stand,**
- 2). **Recent statements from representatives of the 4th Oxford Scout Group and NHPC R&A Working Group members regarding the current state of negotiations between the Scout Group and NHPC, and**
- 3). **Results of the public consultation on facilities at Louie Memorial Playing Fields held from March to May 2018.**

Council CONFIRMS its intention to secure planning permission and funding for a new shared-use community building at the Louie Memorial Playing Fields, to replace the current Louie Memorial Pavilion and 4th Oxford Scout Hut.”

Councillor Kay clarified that the motion was asking for a reaffirmation of support for NHPC’S current policy to develop a new shared building, and was not attempting to introduce a change in policy direction. He asked Councillors who were considering voting against the motion to have in mind an alternative plan that they think would be more beneficial to the community, rather than just having concerns about some aspects of the current plans. He said that details of the actual planning application to be submitted to the Vale would be discussed in the January 2019 NHPC Council meeting. He then asked Councillor Potter to speak to the motion.

The 4th Oxford Scout Group (the Scouts) had circulated a paper to all Councillors concerning their perspective of negotiations. Cllr Potter summarised how the NHPC had arrived at the current position. Cllr Potter corrected a statement made in papers circulated to all Councillors by the Scouts: that the Scouts had entered into discussions about a shared use building on the understanding that NHPC would not renew the lease for the current Scout Hut. Cllr Potter said this was not the case and, referred to an e mail pre-dating her appointment as Councillor from the then chair of the Scouts dated 10th July 2013. This confirmed *“that The Scout Association had no issue with knocking down our building and rebuilding as part of a new joint venture and the only thing that they wished to be involved with was the creation of a new lease which would probably not apply.* The e mail went on to thank the *“the Louie Memorial Trustees for taking the lead on the design and agreeing a suitable layout and the Scouts would be very happy to work with you on this”.* The e mail continues *“we certainly do not have the funds to build “and “we need to come up with a constructive way of collaborating with the design from September (2013) onwards. Let me know your ideas for a working group which will involve our section leaders much more than me as they are the ones who understand exactly how we use our building”*

Correspondence from the Chair of Scouts on 27th January 2014 said that they had not heard any more about the new building, expressed concern that their Scout Hut was falling further into disrepair and asked if the lease renewal in 2020 would be a formality with NHPC or whether it would be refused for any reason. This was discussed by the then Parish Council at its February 2014 meeting at which its then Chair; Cllr A Pritchard said that *“it would be inappropriate at this moment to offer an extension of the lease beyond 2020 due to the present intentions to try to raise funds for a new enlarged Pavilion which would be suitable for the current Louie Memorial Pavilion Management Trust and the Scout Association.”*

There was then a gap of 3 years before an e mail from Angus Aston in 2017 as the newly appointed chair of the 4th Oxford Scout Group, seeking to renew discussions on the lease. Informal discussions commenced with the Scouts, Councillor Potter and the LM Management Trust to see if the originally planned shared use building which had been clearly supported in 2013 was still being supported by the Scouts. The answer was affirmative and during discussions between My2017 and April 2018 the Scouts appeared to be on board with a shared use building and had representatives on the

stakeholder group throughout the design stage; were on board with a shared use building, so NHPC proceeded on that basis.

A design agreed by all stakeholders went out for public consultation with NHPC having acted very much in good faith that all parties were working to the same goal to make real everything that was on the Scouts and other stakeholders wish lists; including both design and use. The first mention that the Scouts would like to keep their current Scout Hut came a few days after the 2018 public consultation had commenced. As retention of the Scout Hut was not what had been agreed to be put for public consultation; it was felt appropriate to first review the outcome of the Public consultation. 2 days after the consultation ended all the feedback was forwarded to the Scouts. The working group met with the Scouts, reviewed the feedback, a range of different lease agreements for the new build were discussed. The possibility of keeping the existing Scout Hut was raised again but the NHPC members of the working Group took the position that the joint use building was what had been put out for consultation; that was what the community appeared to support' so the NHPC representatives wanted to keep working with stakeholders to see if that option was deliverable.

Over the summer of 2018 the Scouts raised concerns about safeguarding issues, affordability, specialist needs for activities such as tent drying and a guarantee of the terms of access; all of which the working group had been discussing with the Scouts.

Correspondence from the Scouts took a sharper turn in October 2018; focussing on affordability which was addressed at the November working group. NHPC working group members took the view that the Scouts business plan / affordability statements regarding retention of the Scout hut v use of the new building; did not stand scrutiny.

Cllr Potter then drew the meetings attention to the plans for the new shared use building; described as reflecting ongoing negotiations with stakeholders. It included everything the Scouts asked for, providing more useable space than the Scout hut with ample provision for safeguarding. Addressing the issue of Scout usage dominating the building; Cllr Potter said that the building design was incredibly flexible; able to accommodate up to 4 different users at a time without physically overlapping with each other. This meant that if the Scouts used the area designed for them every day; half of the facility would still be available for the rest of the community.

Cllr Potter concluded by saying that the motion was being put forward because the NHPC working group members felt the current new build plans were: the right design, meeting all of the requirements for the Scouts, the Youth Club; other user groups and the wider community while also delivering an improved wildlife corridor. The Scouts were wanted as a user group in the long term so the working group did not envisage any future charge arrangement that would be unaffordable, force the Scouts to leave, curtail or cease operation. To not deliver anything would be unacceptable and Cllr Potter urged fellow Councillors to provide an alternative if they voted against the current plan because Cllr Potter felt the Council had failed the community long enough.

Cllr Kay then asked for Cllr Smith's perspective on alternative proposals put forward by the Scouts for a replacement Pavilion (that still met the needs of the community) combined with allowing the Scout Hut to stay. Cllr Smith said that the green belt policy allowed for a new build to be a little bigger than the existing footprint but if the new plans were submitted alongside a retained Scout Hut then the total build footprint was likely to be called into question under Green Belt planning rules. Sport England funding required certain minimum size / facilities for changing rooms so reducing the overall size of the building would by default reduce the area available for non-sport activities.

Scout representatives reiterated concerns detailed in their report to Council, primarily regarding finances, sharing the building, and the restrictions it would place on other users if the Scouts were able to use the new facilities for the length of time, they felt would be necessary if they expanded their various groups. They did confirm that they were supportive of developing a new pavilion building, but felt that other options allowing them to retain the current Scout Hut were preferable.

Cllr Kay reconfirmed that the hire rates quoted in the Business Plan were based on prices for occasional users, and that he was confident that lower rates for major, long term users such as the

Scouts and the Youth Group could be agreed with the Trustees as occurs with Seacourt Hall users. He did not feel that the financial issues were in any way insurmountable, but would need further detailed discussion with the Scouts.

Cllr Carr felt that NHPC was rushing the process without discussing it properly in full Council and favoured retaining the current Scout Hut, plus a smaller pavilion than in the current plans rather than increasing the built footprint on the Green Belt to a significant degree.

E. Casley said he had been involved in these discussions since the very beginning, and considers that the one thing the Parish Council can't be accused of is acting too quickly. He felt it imperative that we don't get to the end of a second Council term without having achieved some concrete results. He said that the planning application would be seeking outline approval, and further amendments would still be possible whilst funding was being sought.

Cllr L. Berrett felt that there was a high degree of agreement about many aspects of the proposed redevelopment between all of the stakeholders and the wider public, and that we should be able to build on that to overcome the concerns that remained about some of the details.

Cllr Bolder represented the views of the youth group users saying that they did not see their activities impacting negatively on the Scouts in a shared use facility, especially as the Youth Group used a lot of the outdoor space

Cllr Church described the current proposals as a once in a generation opportunity to provide a really high-class facility in an expanding area and one that also provided the site with a net biodiversity gain. He felt the shared use issues had been addressed in the current plan which effectively gave users "lockable space" and would like to see the Scouts engage with the plan to make it work rather than propping up an existing building in serious need of care and attention. From his own fund-raising experience, he questioned the viability of raising capital funds to refurbish the existing Scout Hut and felt hire costs for the new facility were resolvable.

Council then voted and AGREED the motion by 9 votes in favour and 1(Cllr Carr) against.

18/126 COUNCIL MATTERS

1). Budget and Precept Proposals for 2018/2019 and Revised Estimates for 2017/2018

Councillors are asked to CONSIDER the RFO's report and APPROVE the following:

- a). The Revised budget for 2018/2019 of £105,385, including indications of how the additional expenditure will be funded.
- b). The proposed bids for 2019/2020 of £18,860.
- c). The Original budget for 2019/2020 of £86,755, which includes all the proposed bids.
- d). A precept for 2019/2020 of £86,755.

Councillor Kay proposed and Cllr Dykes seconded the proposal and Councillors unanimously AGREED to the budget and precept proposals for 2018/19 and revised estimates for 2017/18

2). Appointment of a New Managing Agent for the Temporary and Proposed Seacourt Halls

Cllr Kay informed the meeting that Carter Jonas were to provide Mace with a quote to become the new managing agent. Further progress to be reported back to the January Council meeting.

3). Temporary Seacourt Hall (Grant Thornton Building) and the Proposed New Seacourt Hall (Community Hub)

Cllrs Berrett and D. Kay reported that the lease for the temporary Seacourt Hall in the old Grant Thornton building had now been signed. There was to be another Gateway Tenant meeting in January 2019 where the finer details of the new Community Hub Building would be discussed.

- 4). **Update on the Louie Memorial Playing Fields Rejuvenation Project**
Cllr C. Potter reported that the installation of the new play equipment (HAGS) would commence on the 14th of January for up to 2 weeks.
- 5). **Use of the Louie Memorial ‘Upper’ Playing Field by Matthew Arnold School**
Cllr C. Potter informed the meeting that there had been a meeting with The Matthew Arnold School Business Manager who confirmed that the school wanted to continue using the facilities and the R & A Committee would consider extending the Schools use at their January meeting.
- 6). **Allotment Committee – Rules Update**
Councillors NOTED that the Allotment Committee members will consider the following amendments to the rules at their January 2019 meeting:
a). The annual rental billing period will revert to what is known as the growing season of April March. The next bill will cover the period 1st January 2019 to 31st March 2020.
b) The rule changes agreed in September 2018, will take effect from 1st April 2020.
- 7). **Councillors’ Surgeries**
Councillors agreed to discuss holding surgeries in the temporary Seacourt Hall at its next meeting.
- 8). **Oxford to Cambridge Expressway**
Council AGREED to the date (28th Feb 2019), general format and promotion of the proposed additional public meeting on the Expressway to be held in early 2019. Cllr Church undertook to inform the Chair of speakers prepared to speak against the proposed expressway
- 9). **Neighbourhood Plan**
Cllr Kay reported that he had submitted the Neighbourhood Plan to the VWHDC which would be subject to a further 6-week consultation from January prior to independent review.

18/127 ACCOUNTS FOR PAYMENT

<u>Date</u>	<u>Ch. No.</u>	<u>Payee</u>	<u>Expenditure</u>	<u>Amount</u>
10/12/18	102989	OCC Pension Fund	Nov 2018 contribution	£ 531.64
11/12/18	102990	A. H Services	Electrical testing at LM Pavilion	£ 504.00
12/12/18	DD	BT	Parish Phone + new BB phone install	£ 695.72
20/12/18	102991	RBL Poppy Appeal	Wreaths for Rem Day service	£ 100.00
20/12/18	102992	A H Services	Replace 3 emergency lights at LMP	£ 342.00
20/12/18	102993	A J Stone	F H & L allowance /travel claim	£ 314.45
20/12/18	102994	Bioscan UK Ltd	Eco Survey	£ 2460.67
20/12/18	102995	T H Neale	Grass cutting village green	£ 27.00
20/12/18	102996	OCC Pension Fund	Dec 2018 contribution	£ 531.64
20/12/18	102997	C A Ryde	Net Sat Dec 2018	£ 1254.28
20/12/18	102998	A J Stone	Net Salary Dec 2018 + 50% BB	£ 1423.31
20/12/18	102999	cancelled wrong payee		
20/12/18	103000	Stanhope Wilkinson Assn.	plan ap fees	£ 900.00
Total				£9084.71

Council noted and agreed the above accounts payable

18/128 OTHER DOCUMENTS AND LETTERS RECEIVED

There were no other documents or letters received

18/129 DATES OF FUTURE MEETINGS

3 rd January 2018	Planning Committee	(7.45pm)
17 th January 2018	Allotments Committee	(7.15pm)
17 th January 2018	Parish Council	(8.00pm)
24 th January 2018	Recreation and Amenities Committee	(7.00pm)
24 th January 2018	Planning Committee	(7.45 pm)

The Chairman, Councillor D. Kay then informed the meeting that Council was required to pass the resolution under the Public Bodies (Admission to Meetings) Act 1960 Section1, extended by the Local Government Act 1972, Section 100, that the following item was confidential as it involved a report on the initial investigation of complaints against a Parish Councillor, and as such the press and public are excluded from this part of the meeting.

Councillors SUPPORTED the resolution.

The open meeting closed at 8.52 pm